

## Importing/Exporting Citations from Databases into RefWorks




These instructions are for **Classic** or **Legacy** RefWorks. The process may be slightly different for the new version of RefWorks.



There are three ways to insert database citations into RefWorks:

1. **Direct Export:** The database provides a link for exporting citations into RefWorks.
2. **Import as Text File:** The database allows you to save citations as a text file. You then insert the file into the RefWorks Import page.
3. **Create New Reference:** The database does not have an import/export function. You have to manually enter the citation into your RefWorks database.


***Note: Always check citations for accuracy and completeness after they are downloaded into RefWorks, and in your bibliography. E.g., capitalization, abbreviations...***

You may need to **unblock pop-ups** on your browser in order to successfully export citations to RefWorks.


Database (Interface)	Export/Import Instructions
<b>ABI/INFORM (ProQuest)</b>	<p><b><u>Direct Export</u></b></p> <ul style="list-style-type: none"> <li>• Either:               <ul style="list-style-type: none"> <li>• Mark the records you want to export or</li> <li>• View the record you want to export</li> </ul> </li> <li>• Click the  Save button</li> <li>• Select RefWorks from the dropdown menu</li> <li>• Click "continue"</li> </ul>
<b>Abstracts in Anthropology (SagePub)</b>	<p>Refer to the instructions for importing references from SagePub.</p>
<b>Academic Search Premier (EBSCO)</b>	<p><b><u>Direct Export of multiple citations</u></b></p> <ul style="list-style-type: none"> <li>• Click  or "Add to folder"</li> <li>• Click on "Folder" at the top right of the screen</li> <li>• Click the "Export" icon on the right side of the screen</li> <li>• Select "Direct Export to RefWorks" and click "Save"</li> </ul> <p><b><u>Direct Export of a single citation</u></b></p> <ul style="list-style-type: none"> <li>• Click on a title or the preview icon to view a single record</li> <li>• Click the "Export" icon on the right side of the screen</li> <li>• Select "Direct Export to RefWorks" and click "Save"</li> </ul>
<b>Access Science</b>	<p><b><u>Import as a Text File</u></b></p> <ul style="list-style-type: none"> <li>• Choose the item you would like to export</li> <li>• Click on the "Cite" button </li> <li>• Click "Export citation as RIS"</li> <li>• Save the .RIS file to your computer</li> <li>• In RefWorks, select "References &gt; Import"</li> <li>• Under "Import Filter/Data Source", select "RIS Format"</li> <li>• Under "Database", select "RIS Format"</li> <li>• Click "Choose File" next to "Select Text File" to select the file</li> <li>• Click "Import"</li> </ul>

Database (Interface)	Export/Import Instructions
<p><b>ACM Digital Library</b></p>	<p><b><u>Import as a Text File</u></b></p> <ul style="list-style-type: none"> <li>• Choose the record you would like to export</li> <li>• At the right under “Export Formats” choose “BibTeX”</li> <li>• Scroll to the bottom of the record that pops up and click “download” to save as a .BIB file</li> <li>• In RefWorks, select “References &gt; Import”</li> <li>• Under “Import Filter/Data Source”, select “BibTeX”</li> <li>• Under “Database”, select “ACM Digital Library (BibTeX format)”</li> <li>• Click “Choose File” next to “Select Text File” to select the file</li> <li>• Click “Import”</li> </ul>
<p><b>Adam Matthew Digital Collections</b></p>	<p><b><u>Direct Export</u></b></p> <ul style="list-style-type: none"> <li>• Many documents within these collections are exportable to RefWorks <ul style="list-style-type: none"> <li>◦ There are some exceptions: Medieval Travel Writing does <b>not</b> feature export</li> </ul> </li> <li>• Click “Citation/Export” near the top right hand side</li> <li>• Click the  RefWorks icon near the bottom of the new window</li> </ul>
<p><b>America: History and Life (EBSCO)</b></p>	<p>Refer to the instructions for importing references from Academic Search Premier.</p>
<p><b>American Chemical Society</b></p>	<p><b><u>Import as a Text File</u></b></p> <ul style="list-style-type: none"> <li>• Mark the records you want to export, or visit the specific record</li> <li>• Click “Download Citations”</li> <li>• Under “Format:” select “RIS”</li> <li>• Under “Include:” select “Citation for the content below”</li> <li>• Click “Download Citation(s)”</li> <li>• Save the .RIS file to your computer</li> <li>• In RefWorks, select “References &gt; Import”</li> <li>• Under “Import Filter/Data Source”, select “ACS Publications”</li> <li>• Under “Database”, select “RIS Format”</li> <li>• Click “Choose File” next to “Select Text File” to select the file</li> <li>• Click “Import”</li> </ul>
<p><b>Annual Reviews</b></p>	<p><b><u>Import as a Text File</u></b></p> <ul style="list-style-type: none"> <li>• Visit the specific record you want to cite</li> <li>• Click “Download citation” just below author information</li> <li>• Under “Format:” select “RIS”</li> <li>• Make sure “Direct import” is checked</li> <li>• Click “Download article citation data”</li> <li>• Save the .RIS file to your computer</li> <li>• In RefWorks, select “References &gt; Import”</li> <li>• Under “Import Filter/Data Source”, select “RIS Format”</li> <li>• Under “Database”, select “RIS Format”</li> <li>• Click “Choose File” next to “Select Text File” to select the file</li> <li>• Click “Import”</li> </ul>
<p><b>Anthropology Index</b></p>	<p><b><u>Import as a Text File</u></b></p> <ul style="list-style-type: none"> <li>• Mark the records you want to export, or visit the specific record</li> <li>• Scroll to the top of the page</li> <li>• Select the Reference Manager/RIS icon </li> <li>• Save the file to your computer</li> <li>• In RefWorks, select “References &gt; Import”</li> <li>• Under “Import Filter/Data Source”, select “RIS Format”</li> <li>• Under “Database”, select “RIS Format”</li> <li>• Click “Choose File” next to “Select Text File” to select the file</li> <li>• Click “Import”</li> </ul>


Database (Interface)	Export/Import Instructions
<b>ATLA Religion (EBSCO)</b>	Refer to the instructions for importing references from Academic Search Premier.
<b>Business Source Premier (EBSCO)</b>	Refer to the instructions for importing references from Academic Search Premier.
<b>Cairn.info</b>	<p><b><u>Direct Export</u></b></p> <ul style="list-style-type: none"> <li>• On a single item, look for “Raccourcis” (Shortcuts) on the right hand side</li> <li>• Click “Citer cet article” (Citation export)</li> <li>• Click “RefWorks”</li> </ul>
<b>Canadian Labour Law Reporter (Lexis/Nexis)</b>	<p><b><u>Create a New Reference</u></b></p> <ul style="list-style-type: none"> <li>• Lexis/Nexis citations must be manually entered into RefWorks</li> <li>• To create a reference in RefWorks, select “References &gt; Add New”, fill out the form, and save the reference</li> </ul>
<b>CBCA (ProQuest)</b>	Refer to the instructions for importing references from ABI/INFORM.
<b>Choice Reviews</b>	<p><b><u>Create a New Reference</u></b></p> <ul style="list-style-type: none"> <li>• There is no import/export function to RefWorks for this resource</li> <li>• To create a reference in RefWorks, select “References &gt; Add New”</li> <li>• Fill out the form and save the reference</li> </ul>
<b>CINAHL (EBSCO)</b>	Refer to the instructions for importing references from Academic Search Premier.
<b>Conference Board of Canada e-library</b>	<p><b><u>Create a New Reference</u></b></p> <ul style="list-style-type: none"> <li>• There is no import/export function to RefWorks for this database</li> <li>• To create a reference in RefWorks, select “References &gt; Add New”</li> <li>• Fill out the form and save the reference</li> </ul>
<b>CPA – IFRS (Knotia)</b>	Refer to the instructions for importing references from CPA Canadian Standards.
<b>CPA Canadian Standards and Guidance Collection (Knotia)</b>	<p><b><u>Create a new reference</u></b></p> <ul style="list-style-type: none"> <li>• Citations must be manually entered into RefWorks</li> <li>• To create a reference in RefWorks, select “References &gt; Add New”, fill out the form, and save the reference</li> </ul> <p>Refer to <a href="http://www.bcit.ca/files/library/pdf/bcit-apabusinessstyle.pdf">http://www.bcit.ca/files/library/pdf/bcit-apabusinessstyle.pdf</a> for formatting help</p>
<b>CPI.Q – Canadian Periodicals</b>	<p><b><u>Direct Export</u></b></p> <ul style="list-style-type: none"> <li>• Open the record you want to export</li> <li>• Click “Citation Tools” at the right-side of the screen</li> <li>• Select “RefWorks” from the “Export to” list</li> <li>• Click “Export”</li> </ul>
<b>Curio.ca by CBC</b>	<p><b><u>Import as a Text File</u></b></p> <ul style="list-style-type: none"> <li>• When viewing an item, scroll to the bottom</li> <li>• Under “MARC Record” click “View”</li> <li>• Save the resulting page to your computer as a text file (.txt)</li> <li>• In RefWorks, select “References &gt; Import”</li> <li>• Under “Import Filter/Data Source”, select “MARC Format”</li> <li>• Under “Database”, select “All MARC Formats”</li> <li>• Click “Choose File” next to “Select Text File” to select the file</li> <li>• Click “Import”</li> </ul>

Database (Interface)	Export/Import Instructions
<p><b>Dictionary of Irish Biography</b></p>	<p><b><u>Import as a Text File</u></b></p> <ul style="list-style-type: none"> <li>• When viewing a biography, hover over the “Biography Services” menu</li> <li>• Click on “Export RIS”</li> <li>• Save the .RIS file to your computer</li> <li>• In RefWorks, select “References &gt; Import”</li> <li>• Under “Import Filter/Data Source”, select “RIS Format”</li> <li>• Under “Database”, select “RIS Format”</li> <li>• Click “Choose File” next to “Select Text File” to select the file</li> <li>• Click “Import”</li> </ul>
<p><b>Dictionary of National Biography [UK]</b></p>	<p><b><u>Create a New Reference</u></b></p> <ul style="list-style-type: none"> <li>• There is no import/export function to RefWorks for this database</li> <li>• Bibliographic information can be found for an item by selecting  at the top left</li> <li>• To create a reference in RefWorks, select “References &gt; Add New”</li> <li>• Fill out the form and save the reference</li> </ul>
<p><b>Dissertations &amp; Theses @ SMU (ProQuest)</b></p>	<p>Refer to the instructions for importing references from ABI/INFORM.</p>
<p><b>Early Canadiana Online</b></p>	<p><b><u>Create a New Reference</u></b></p> <ul style="list-style-type: none"> <li>• There is no import/export function to RefWorks for this database</li> <li>• Use the “About” tab to find bibliographic information on each item</li> <li>• To create a reference in RefWorks, select “References &gt; Add New”</li> <li>• Fill out the form and save the reference</li> </ul>
<p><b>EBSCO EJS – Electronic Journal Service</b></p>	<p><b><u>Import as a Text File</u></b></p> <ul style="list-style-type: none"> <li>• Find the record you want to export</li> <li>• Click “Export to citation manager”</li> <li>• <b>The file is saved as a .ASP file, but it is really just a .RIS file – so don’t worry if you get any warnings!</b></li> <li>• Save the file to your computer</li> <li>• In RefWorks, select “References &gt; Import”</li> <li>• Under “Import Filter/Data Source”, select “RIS Format”</li> <li>• Under “Database”, select “RIS Format”</li> <li>• Click “Choose File” next to “Select Text File” to select the file</li> <li>• Click “Import”</li> </ul>
<p><b>EBSCO Image Collection</b></p>	<p>Refer to the instructions for importing references from Academic Search Premier.</p>
<p><b>eHRAF World Cultures</b></p>	<p><b><u>Direct Export</u></b></p> <ul style="list-style-type: none"> <li>• Select the document you want to cite from the left hand side</li> <li>• Select “Cite” from the middle of the screen</li> <li>• On the popup look for “Export a citation”</li> <li>• Click “RefWorks”</li> </ul>
<p><b>Emerald Insight</b></p>	<p><b><u>Direct Export</u></b></p> <ul style="list-style-type: none"> <li>• Mark the records you want to export</li> <li>• Under “For selected items” select “Download citation” <ul style="list-style-type: none"> <li>○ You may also see “Send to citation manager” if browsing a specific journal</li> <li>○ On a specific article you will see just “Download citation”</li> </ul> </li> <li>• Select “RefWorks” from the “Format” list</li> <li>• Click on “Download article citation data”</li> <li>• Click on “Submit data to RefWorks”</li> </ul>


Database (Interface)	Export/Import Instructions
ERIC	<p><b><u>Create a New Reference</u></b></p> <ul style="list-style-type: none"> <li>• There is no import/export function to RefWorks for this database</li> <li>• To create a reference in RefWorks, select “References &gt; Add New”</li> <li>• Fill out the form and save the reference</li> </ul>
Ernst and Young Tax Resource (Knotia)	Refer to the instructions for importing references from CPA Canadian Standards.
Érudit	<p><b><u>Direct Export</u></b></p> <ul style="list-style-type: none"> <li>• Find the article or record you want to cite</li> <li>• Click “How to cite item” on the right hand side</li> <li>• A dropdown menu will appear; select RefWorks</li> <li>• Select “Export to RefWorks” near the bottom of the popup</li> </ul>
Eureka	<p><b><u>Create a New Reference</u></b></p> <ul style="list-style-type: none"> <li>• There is no import/export function to RefWorks for this database</li> <li>• To create a reference in RefWorks, select “References &gt; Add New”</li> <li>• Fill out the form and save the reference</li> </ul>
FIAF International Index to Film Periodicals (ProQuest)	Refer to the instructions for importing references from ABI/INFORM.
GEOBASE (Engineering Village)	<p><b><u>Direct Export</u></b></p> <ul style="list-style-type: none"> <li>• Mark the records you want to export</li> <li>• Click on the “Download” button</li> <li>• Under “Location”, select “RefWorks” and click “Save”</li> </ul>
GeoRef (ProQuest)	Refer to the instructions for importing references from ABI/INFORM.
Globe and Mail (ProQuest)	Refer to the instructions for importing references from ABI/INFORM.
GreenFILE (EBSCO)	Refer to the instructions for importing references from Academic Search Premier.
Historical Abstracts (EBSCO)	Refer to the instructions for importing references from Academic Search Premier.
Ingenta Connect	<p><b><u>Import as a Text File</u></b></p> <ul style="list-style-type: none"> <li>• Choose the record you want to export by clicking on the title</li> <li>• At the right under “Tools”, click “Reference Exports” then “BibTeX”</li> <li>• Save the new web page as a .txt file</li> <li>• In RefWorks, select “References &gt; Import”</li> <li>• Under “Import Filter/Data Source”, select “BibTeX”</li> <li>• Under “Database”, select “Multiple Databases”</li> <li>• Click “Choose File” next to “Select Text File” to select the file</li> <li>• Click “Import”</li> </ul>

Database (Interface)	Export/Import Instructions
<p><b>Institute of Physics</b></p>	<p><b><u>Import as a Text File</u></b></p> <ul style="list-style-type: none"> <li>• Choose the record you want to export by clicking on the title</li> <li>• Underneath the abstract find and click “BibTeX”</li> <li>• Save the .bib file to your computer</li> <li>• In RefWorks, select “References &gt; Import”</li> <li>• Under “Import Filter/Data Source”, select “BibTex”</li> <li>• Under “Database”, select “Multiple Databases”</li> <li>• Click “Choose File” next to “Select Text File” to select the file</li> <li>• Click “Import”</li> </ul>
<p><b>InteLex Past Masters</b></p>	<p><b><u>Import as a Text File</u></b></p> <ul style="list-style-type: none"> <li>• Find the record you want to cite</li> <li>• Click “Export a citation” at the top left (in small, yellow-on-red font!)</li> <li>• Using the dropdown menu select “RefWorks”</li> <li>• Click “Export Citation”</li> <li>• Save the .RIS file to your computer</li> <li>• In RefWorks, select “References &gt; Import”</li> <li>• Under “Import Filter/Data Source”, select “RIS Format”</li> <li>• Under “Database”, select “RIS Format”</li> <li>• Click “Choose File” next to “Select Text File” to select the file</li> <li>• Click “Import”</li> </ul>
<p><b>JSTOR</b></p>	<p><b><u>Direct Export</u></b></p> <ul style="list-style-type: none"> <li>• Mark the records you want to export</li> <li>• Beside “Export selected citations”</li> <li>• Under “Select a format:” choose “RefWorks” to complete the export</li> </ul>
<p><b>Knovel Library Essentials</b></p>	<p><b><i>Note: Only Engineering Cases can be exported</i></b></p> <p><b><u>Direct Export</u></b></p> <ul style="list-style-type: none"> <li>• Choose the record you want to export</li> <li>• Click on “Citation”</li> <li>• Under “Export as...” select “RefWorks”</li> </ul>
<p><b>Lexis/Nexis</b></p>	<p><b><u>Create a New Reference</u></b></p> <ul style="list-style-type: none"> <li>• Lexis/Nexis citations must be manually entered into RefWorks</li> <li>• To create a reference in RefWorks, select “References &gt; Add New”, fill out the form, and save the reference</li> </ul>
<p><b>Listener Historical Digital Archive (Gale)</b></p>	<p><b><i>Note: You may need to disable any pop-up blockers. It may be easier to save the citation as a .RIS file.</i></b></p> <p><b><u>Direct Export</u></b></p> <ul style="list-style-type: none"> <li>• Select the record you want to export</li> <li>• Click on the  button</li> <li>• Under “Export to third party software”, select “RefWorks”</li> <li>• Click “Export”</li> </ul>
<p><b>Literature Online – LION</b></p>	<p><b><u>Direct Export</u></b></p> <ul style="list-style-type: none"> <li>• Choose the record you would like to export</li> <li>• Click “Export/Save” at the top of the page</li> <li>• Under “Download options:” select “Export directly to RefWorks”</li> </ul>
<p><b>Literature Resource Center – LRC</b></p>	<p><b><u>Direct Export</u></b></p> <ul style="list-style-type: none"> <li>• Mark the records for export by clicking “Save” below the records</li> <li>• Click the “More” button at the top of the screen and select “My Folder”</li> <li>• Click “Citation Tools” on the left side of the screen</li> <li>• Under “Export to”, select “RefWorks”</li> <li>• Click “Export”</li> </ul>

Database (Interface)	Export/Import Instructions
<p align="center"><b>MathSciNet</b></p>	<p><b><u>Import as a Text File</u></b></p> <ul style="list-style-type: none"> <li>• Save the records you want by selecting “Clipboard” beneath the record</li> <li>• Select “Clipboard” at the top-middle of the screen</li> <li>• Select your format: “Citations (BibTeX)”</li> <li>• Select “SaveClip” <ul style="list-style-type: none"> <li>○ For a single record, select it, then “Select alternative format” as “BibTeX”</li> </ul> </li> <li>• In your browser, copy the displayed text in full, from @ to }</li> <li>• In RefWorks, select “References &gt; Import”</li> <li>• Expand the “From Text” section</li> <li>• Paste the record into the text field</li> <li>• Under “Import Filter/Data Source”, select “BibTeX”</li> <li>• Under “Database”, select “MathSciNet (AMS) (BibTeX format)”</li> <li>• Click “Import”</li> </ul>
<p align="center"><b>MLA – Modern Language Association (EBSCO)</b></p>	<p>Refer to the instructions for importing references from Academic Search Premier.</p>
<p align="center"><b>National Film Board</b></p>	<p><b><u>Create a new reference</u></b></p> <ul style="list-style-type: none"> <li>• Citations must be manually entered into RefWorks</li> <li>• To create a reference in RefWorks, select “References &gt; Add New”, fill out the form, and save the reference</li> </ul>
<p align="center"><b>Oxford English Dictionary</b></p>	<p><b><u>Import as a Text File</u></b></p> <ul style="list-style-type: none"> <li>• Navigate to the word/page you want to cite</li> <li>• “Cite” is in small text at the top right</li> <li>• Select “Format: RefWorks”</li> <li>• Click “Export”</li> <li>• Save the .RIS file to your computer</li> <li>• In RefWorks, select “References &gt; Import”</li> <li>• Under “Import Filter/Data Source”, select “BibTeX”</li> <li>• Under “Database”, select “Multiple Databases”</li> <li>• Click “Choose File” next to “Select Text File” to select the file</li> <li>• Click “Import”</li> </ul>
<p align="center"><b>Oxford University Press Journals</b></p>	<p><b><u>Import as a Text File</u></b></p> <ul style="list-style-type: none"> <li>• Select the article you want to cite</li> <li>• Select “Cite”</li> <li>• Select “RefWorks” to export the records as RIS</li> <li>• Save the file</li> <li>• In RefWorks, select “References &gt; Import”</li> <li>• Under “Import Filter/Data Source”, select “BibTeX”</li> <li>• Under “Database”, select “Multiple Databases”</li> <li>• Click “Choose File” next to “Select Text File” to select the file</li> <li>• Click “Import”</li> </ul>
<p align="center"><b>PAIS International – Public Affairs Information Service (ProQuest)</b></p>	<p>Refer to the instructions for importing references from ABI/INFORM.</p>
<p align="center"><b>Periodical Archives Online (PAO) (ProQuest)</b></p>	<p>Refer to the instructions for importing references from ABI/INFORM.</p>

Database (Interface)	Export/Import Instructions
<b>Philosopher's Index (ProQuest)</b>	Refer to the instructions for importing references from ABI/INFORM.
<b>PhilPapers</b>	<p><b><u>Direct Export</u></b></p> <ul style="list-style-type: none"> <li>• Select the record you want to export</li> <li>• Click on "Export citation" under the title, in the "options" group</li> <li>• Select "RefWorks"</li> </ul>
<b>Project Muse</b>	<p><b><u>Direct Export</u></b></p> <ul style="list-style-type: none"> <li>• Mark the record(s) for export by clicking "Save Citation"</li> <li>• Click on "Saved Citations" at the top right of the screen</li> <li>• Select Option 1: "Export to RefWorks"</li> </ul>
<b>PsycINFO/ PsycARTICLES (EBSCO)</b>	Refer to the instructions for importing references from Academic Search Premier.
<b>PubMed</b>	<p><b><u>Import as a Text File</u></b></p> <ul style="list-style-type: none"> <li>• Mark the records you want to export</li> <li>• Under "Send to", select "Citation manager", then "Create File"</li> <li>• Save the .NBIB file to your computer</li> <li>• In RefWorks, select "References &gt; Import"</li> <li>• Under "Import Filter/Data Source", select "NLM PubMed"</li> <li>• Click "Choose File" next to "Select Text File" to select the file</li> <li>• Click "Import"</li> </ul>
<b>Regional Business News (EBSCO)</b>	Refer to the instructions for importing references from Academic Search Premier.
<b>Royal Society of Chemistry (RSC)</b>	<p><b><u>Import as a Text File</u></b></p> <ul style="list-style-type: none"> <li>• Mark the records you want to export</li> <li>• Under "Citation:" choose "RefWorks", then click "Go"</li> <li>• Save the .RIS file to your computer</li> <li>• In RefWorks, select "References &gt; Import"</li> <li>• Under "Import Filter/Data Source", select "RIS Format"</li> <li>• Under "Database", select "RIS Format"</li> <li>• Click "Choose File" next to "Select Text File" to select the file</li> <li>• Click "Import"</li> </ul>
<b>SagePub</b>	<p><b><u>Direct Export</u></b></p> <ul style="list-style-type: none"> <li>• Select the title you want to cite</li> <li>• Click "Cite"</li> <li>• Select "RefWorks" from the dropdown menu near the bottom</li> <li>• Select "Download citation"</li> <li>• Select "Submit data to RefWorks"</li> </ul> <p><i><b>Note:</b> during our testing, a bug prevented users from exporting citations for certain documents. You may need to manually create a citation if these instructions don't work.</i></p>
<b>ScienceDirect</b>	<p><b>Note: You may need to disable any pop-up blockers</b></p> <p><b><u>Direct Export</u></b></p> <ul style="list-style-type: none"> <li>• Mark the records you want to export</li> <li>• Click on  "Export"</li> <li>• Under "Direct Export", select "Save to RefWorks"</li> </ul>



Database (Interface)	Export/Import Instructions
<p style="text-align: center;"><b>SciFinder</b></p>	<p><b><u>Import as a Text File</u></b></p> <ul style="list-style-type: none"> <li>• Mark the records you want to export</li> <li>• Select “Export” at the top right</li> <li>• Choose “Export: Selected” and “For: Citation Manager: Citation export format (*.ris)”</li> <li>• Name the file however you want</li> <li>• Click “Export” to save the file to your computer</li> <li>• In RefWorks, select “References &gt; Import”</li> <li>• Under “Import Filter/Data Source”, select “RIS Format”</li> <li>• Under “Database”, select “RIS Format”</li> <li>• Click “Choose File” next to “Select Text File” to select the file</li> <li>• Click “Import”</li> </ul>
<p style="text-align: center;"><b>Sociological Abstracts (ProQuest)</b></p>	<p>Refer to the instructions for importing references from ABI/INFORM.</p>
<p style="text-align: center;"><b>SpringerLink</b></p>	<p><b><u>Import as Text File</u></b></p> <ul style="list-style-type: none"> <li>• Select the record you want to export</li> <li>• Click on “Export citation”</li> <li>• Choose “RIS (RefWorks)”</li> <li>• Save the .RIS file to your computer</li> <li>• In RefWorks, select “References &gt; Import”</li> <li>• Under “Import Filter/Data Source”, select “RIS Format”</li> <li>• Under “Database”, select “RIS Format”</li> <li>• Click “Choose File” next to “Select Text File” to select the file</li> <li>• Click “Import”</li> </ul>
<p style="text-align: center;"><b>Taylor &amp; Francis</b></p>	<p><b><u>Direct Export</u></b></p> <ul style="list-style-type: none"> <li>• Select the document you want to cite</li> <li>• Select “Cite” from just below the article title</li> <li>• On the new page under “Choose format”, select “RefWorks Direct Export”</li> <li>• Click “Download citations”</li> <li>• A new screen will open continue to RefWorks</li> </ul>
<p style="text-align: center;"><b>Theatre in Video (Alexander Street)</b></p>	<p><b><u>Direct Export</u></b></p> <ul style="list-style-type: none"> <li>• Mark the records you wish to export using “Cite”</li> <li>• Click on “View list” at the top right hand side</li> <li>• Click on “Export list”</li> <li>• Select “RefWorks” from the list and click “Send”</li> </ul>
<p style="text-align: center;"><b>Times Literary Supplement (Gale)</b></p>	<p><b><i>Note: You may need to disable any pop-up blockers. It may be easier to save the citation as a .RIS file.</i></b></p> <p><b><u>Direct Export</u></b></p> <ul style="list-style-type: none"> <li>• Select the record you want to export</li> <li>• Click on the  button</li> <li>• Under “Export to third party software”, select “RefWorks”</li> <li>• Click “Export”</li> </ul>
<p style="text-align: center;"><b>Toronto Star (ProQuest)</b></p>	<p>Refer to the instructions for importing references from ABI/INFORM.</p>
<p style="text-align: center;"><b>Web of Science</b></p>	<p><b><i>Note: You may need to disable any pop-up blockers. It may be easier to save the citation in BibTeX.</i></b></p> <p><b><u>Direct Export</u></b></p> <ul style="list-style-type: none"> <li>• Mark the records you want to export</li> <li>• In the drop down menu beside “Add to Marked List”, select “Save to RefWorks”</li> <li>• Select desired bibliographic content and click “Send”</li> </ul>

Database (Interface)	Export/Import Instructions
<b>Wiley Online Library</b>	<p><b><u>Direct Export</u></b></p> <ul style="list-style-type: none"> <li>• Mark the records you would like to export</li> <li>• Click “Export Citation”</li> <li>• Choose RefWorks from the Format drop-down menu and click “Submit”</li> </ul>
<b>Women’s Studies International (EBSCO)</b>	Refer to the instructions for importing references from Academic Search Premier.

You can also insert citations from Novanet (library catalogue) and Google Scholar:

<b>Novanet <i>single item</i></b>	<p><b><u>Direct Export</u></b></p> <ul style="list-style-type: none"> <li>• Under the record you want to export, select “Document Delivery &amp; More”</li> <li>• Click “Cite/Email” to open a drop-down menu and select “RefWorks”</li> </ul>
<b>Novanet <i>multiple items</i></b>	<p><b><u>Direct Export</u></b></p> <ul style="list-style-type: none"> <li>• Under the record you want to export, select “Document Delivery &amp; More”</li> <li>• Click “Cite/Email” to open a drop-down menu and select “Add to e-Shelf”</li> <li>• Repeat for other records</li> <li>• Click “e-Shelf” in the top right corner of the screen</li> <li>• Mark the records you want to export</li> <li>• Click “Select how to save” to open a drop-down menu and choose “Push to RefWorks” then click Go</li> </ul>
<b>Novanet Classic (<i>green interface</i>)</b>	<p><b><u>Direct Export</u></b></p> <ul style="list-style-type: none"> <li>• Mark the records you want to export</li> <li>• Click “Email/Save/Export” tab</li> <li>• Under “Record Format”, choose “Full View” and click “Go”</li> <li>• Click the green “RefWorks” button to complete the export</li> </ul>
<b>Google Scholar</b>	<p><b><u>Direct Export</u></b></p> <ul style="list-style-type: none"> <li>• Select “Settings”</li> <li>• Find the “Bibliography Manager”</li> <li>• Select “RefWorks” from the list beside “Show links to import citations into”</li> <li>• Click on “Save”</li> <li>• All of your search results will now display the link “Import into RefWorks”; click this link to import a record</li> </ul>