



**PhD in Applied Science  
Establishment of Supervisory Committee Form:**

**Information for Students & Faculty**

- The attached form should be used to establish a student's Supervisory Committee.
- A Supervisory Committee should be established for all new PhD students within the student's first two months in the program.

**Supervisory Committee Makeup**

- A PhD student's Supervisory Committee must consist of a minimum of three faculty members:
  1. the research thesis Supervisor,
  2. a faculty member who doesn't specialize in the student's area of research (and typically isn't from the same department as the Supervisor), and
  3. another faculty member (may be an expert in the student's area of research).
- Supervisory Committee members may be external to the university, but should hold a PhD or equivalent.
- The Supervisory Committee may consist of more than three members. While meetings become harder to schedule with larger committees, additional expertise is sometimes required depending on the nature of the research to be conducted.

**Establishing the Supervisory Committee**

- The student should consult with their Supervisor to identify potential faculty members for their Supervisory Committee.
- The student should complete Part I of the attached form, and then obtain signatures from those faculty willing to serve on their committee.
- When complete, the student should submit the form to the Applied Science Program c/o the Dean of Science Office within two months of starting the PhD program.



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**Part I: Student Information**

<b>Student Name:</b>		<b>A#:</b>	
<b>Program Start Date:</b>			

<b>Research Topic</b>

<b>Planned Courses</b> (add any planned elective courses below)	
<b>Course</b>	<b>Semester (e.g. Fall 2019)</b>
APSC 7600: Graduate Seminar	
APSC 7610: Research App. & Knowledge Trans.	

**Part II: Supervisory Committee**

<b>Supervisory Committee</b>			
	<b>Name</b>	<b>Affiliation</b>	<b>Signature</b>
Supervisor			
Committee Member			
Committee Member			

<b>Student Signature:</b>	<b>Date:</b>
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<b>Program Coordinator Signature:</b>	<b>Date:</b>
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Submit to the Applied Science Program, c/o Dean of Science Office