

Science Makeup Exam Schedule – January 2019

Time: 1:00pm – 4:00pm

Location: L170

Friday, January 25th

Friday, February 1st

Friday, February 8th

Friday, February 15th

(No Makeup Exams on Friday, February 22nd – Reading Week)

Friday, March 1st

Friday, March 8th

Friday, March 15th

Friday, March 22nd

Friday, March 29th

Exams can be emailed to april.scheller@smu.ca or dropped off to the Psychology main office (MS323) no later than **4pm on the Thursday before the exam**. Faculty members are required to complete the Makeup Exam Form, along with all exam materials. It is the responsibility of faculty member to collect and approve the documentation regarding the missed in-class exam before submitting the make-up exam request.

Students MUST arrive before 1pm and bring their SMU ID. Two Psychology grad students will proctor the exams. The exams are called by class and each student will sign in and out.

Once the exams are finished, the graduate students will drop off all of the exams to the Dean of Science office to be picked up by each of the faculty members.