

# Graduate in Absentia

**For students not attending Convocation  
Graduation Application must already be completed**

Student Information:	
Family Name:	Given Name(s):
Student Number: A	Email:
<i>Graduation correspondence will be done by mail, email, or phone using information provided by you on Self Service Banner. Please ensure your contact information is up to date on Self Service Banner.</i>	

Graduation Ceremony Information:
Spring (May) <input type="checkbox"/> Fall (October) <input type="checkbox"/> Winter (January) <input type="checkbox"/>

Parchment Information:
Will you be picking up your parchment? <input type="checkbox"/> YES <input type="checkbox"/> NO (if no, please complete below)
<ul style="list-style-type: none"> <li>If you live in Halifax Regional Municipality we strongly recommend that you pick-up your parchment.</li> <li>Parchments will be available for pick up at the Service Centre one week after each graduation ceremony.</li> </ul>

Parchment Mailing Address Information (for students having their parchment mailed only):	
Street Address:	
City/Town:	Province/State:
Postal Code:	Country:

*I will not be attending the graduation ceremony indicated above.*

Student Signature:	Date:
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Phone Number (Required):
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Office Use Only:		
Date Received:	SHADEGR Updated:	Initials:

Office Use Only:		
Pick-Up Date:	Student Signature:	Service Centre Initials:

*You can drop this form in the Service Centre mail slot in the hall to the left of MM108.*