

Academic Suspension Appeal

Student Information:			
Last Name:		First Name:	
Student #:	A <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	Phone Number:	
Current or intended Academic Program:			
Have you previously applied for a suspension appeal?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If so when?	

Student's Signature:		Date:	
----------------------	--	-------	--

As per Academic Regulation 7g, students may appeal an academic suspension in cases of health issues, bereavement and/or other acceptable cause, duly authenticated. As part of the suspension appeal you must submit the following along with this form:

1. **A letter to address the following questions:**
 - A. **Outline the reasons for your academic performance to date.**
 - B. **What specific steps have you taken to address any issues identified in Question A.**
 - C. **What are your plans to ensure academic success in the future.**
2. **Attach relevant professional and other documentation to support your request.**
3. **Return the completed form along with supporting documentation to your Faculty Advising Office.**
 - **Arts:** McNally Main 214B – 902-420-5437 – BAadvising@smu.ca
 - **Sobey School of Business:** Sobey 252 – 902-491-6532 – sobey.bcomm@smu.ca
 - **Science:** Atrium 301 – 902-420-5661 – advisor.science@smu.ca
 - **Faculty of Graduate Studies & Research:** Atrium 210 – 902-420-5089 – fgsr@smu.ca

Appeal approval is not guaranteed and your current suspension remains in place during the appeal process.

Once a decision has been reached by the Appeals Review Committee, you will be notified via “**Banner**” email. Please note the review process can take up to 30 days to complete. A copy of your appeal will be kept in your student file.

Faculty Advising Office:			
Approval Granted:	<input type="checkbox"/> Yes <input type="checkbox"/> No	Date:	
Print Name:		Signature:	
Comments:			