

## Administrative/Professional/Confidential/Contract Without Term Positions Banding

| Level | Job Title  |
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| 11    | Senior Director, Financial Services<br>Senior Director, Facilities Management<br>Senior Director, Information Technology Systems & Support (ITSS)<br>Senior Director, Student Services<br>Senior Director, Human Resources<br>Associate VP External Affairs  |
| 9     | Director, Athletics & Recreation<br>Director, Development<br>Director, International Activities  |
| 8     | Assistant Director, Student Services<br>Assistant Director, Financial Services<br>Director, Fred Smithers Centre<br>Director of Admissions & Recruitment<br>Associate Registrar, Systems & Records<br>Associate Registrar, Services Centre<br>Director, Housing and Conference Services<br>Director, TLC<br>Manager, Maintenance & Operations<br>Manager, Projects & Facility Planning<br>Director, BDC<br>University Secretary<br>Assistant Director, Planning & Operations<br>Assistant Director, Client Services<br>Director, Academic Learning Services<br>Director, Educational Development and Technology<br>Director, Institutional Research and Planning                                     |
| 7     | Counsellors, Student Services<br>Director, Alumni Engagement<br>Director, Advancement Services<br>Bookstore Manager<br>Manager, Client Technology Services<br>Manager, EMBA Program<br>Manager, Financial Systems<br>Manager, Budget Services<br>Manager, Financial Reporting & Analysis<br>Manager, Technology Operations & Infrastructure<br>Manager, Procure to Pay Services<br>Manager, University Security<br>Manager, Student Employment & Cooperative Education<br>Manager, Information Systems and Services<br>Men's Basketball Coach<br>Project Engineer<br>Program Director, Executive & Professional Development<br>Program Manager, International Activities<br>Women's Basketball Coach |

| Level | Job Title  |
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|       | Women's Hockey Coach<br>Coach, Men's Varsity Hockey<br>Head Coach Football<br>Counsellor/Manager of Career Services<br>Manager, Consulting, BDC<br>Manager, Skills Development & Training, BDC<br>Director, Strategy and Accreditation<br>Senior Development Officer<br>Director, Graduate Program Student Support and Recruitment   |
| 6     | Assistant Director, Residence Life<br>Assistant Director, Residence Services<br>Assistant Director, Admissions<br>Assistant Registrar, Graduation & Publications<br>Career Counsellor, Student Services<br>BComm Program Manager<br>Conflict Resolution Advisor<br>Coordinator, Marketing & Sales<br>Coordinator, Programming<br>Director/Curator, Art Gallery<br>Instructional Development Associate<br>Educational Developer, Teaching Support<br>Educational Developer, curriculum Design and Training<br>Academic Services Manager (TLC)<br>International Recruitment Specialist<br>Head Athletic Therapist<br>HR Officer, Staffing, Labour & Equity<br>HR Officer, Benefits, Pension & Compensation<br>HR Officer, OH&S and Wellness<br>HR Officer, Labour Relations<br>Manager, Acquisition Services<br>Manager, Access Services<br>Manager, Conference Services<br>Assistant Registrar, Student Finances<br>Manager, Annual Giving<br>Manager, International Student Services<br>Manager of Career Services, Graduate Programs<br>Project Facilitator<br>Registered Nurse Manager & Educator<br>Supervisor, Payroll & HRIS<br>Athletics & Recreation Operations Manager<br>Manager, Planning & Projects<br>Custodial Manager<br>University Communications Officer<br>Web Content Manager<br>Diversity and Inclusion Advisor<br>Assistant Registrar – Transfer Articulation<br>Manager, Graduate Program Student Success |
| 5     | Assistant Registrar, Service Centre  |

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|       | Assistant Manager, Procure to Pay (P2P) Services<br>Assistant Registrar, Scheduling<br>B.A. Advisor / B.A. Advisor Outreach Coordinator<br>Co-ordinator, Financial Reporting & Analysis<br>Co-ordinator, Financial Systems<br>Co-ordinator, Procure to Pay<br>Custodial Shift Supervisor<br>Custodial Supervisor, Residence<br>Development Officer<br>Executive Secretary to the President<br>Graduate Studies Officer<br>Assistant Football Coach<br>Athletic Therapist<br>Information Technology Security Specialist<br>Administrative Services Manager, TLC<br>Research Grants Officer<br>Safety Advisor, Science<br>Senior Employment Development Officer<br>ASL – English Interpreter<br>Undergraduate Science Advisor – Programs<br>Undergraduate Science Advisor - Outreach<br>BComm Program Advisor, Sobey School of Business<br>External Affairs Data and Information Systems Manager<br>Senior Recruitment Officer<br>Intake and Programs Coordinator<br>Communication Officer, Science<br>Communications Officer, Arts<br>Communications Officer, Sobey School of Business<br>Disability Advisor, Fred Smithers Centre<br>Senior Consultant, BDC<br>Senior Project Manager, BDC<br>Institutional Researcher |
| 4     | Academic Administrative Assistant, VP Academic & Research<br>Administrative Assistant, Library<br>Accommodations Coordinator<br>Accountant Analyst<br>Administrative Assistant to the Dean of Arts<br>Administrative Assistant, ITSS<br>Alumni Officer<br>Career & Employment Coach<br>Employment Development Officer<br>Exam Coordinator<br>Administrative Assistant, Human Resources<br>Administrative Assistant, VP Advancement<br>International Student Advisor<br>Indigenous Student Advisor<br>Manager, Residence Services<br>Program Administrator, Executive Professional Development (EPD) Programs   |

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|       | Project Manager, International Mobility<br>Recruitment Officer<br>Prospect Researcher<br>Secretary, President's Office<br>Secretary, Faculty Appointments<br>Secretary, Office of the Vice President, Administration<br>Secretary, Office of the Vice President, Academic & Research<br>Financial Aid & Awards Officer<br>Research Ethics Officer<br>Program Administrator, Credit<br>Education/Employment Career Advisor, Fred Smithers Centre<br>Student Transitions Specialist (Student Academic Learning)<br>Student Transitions Specialist (Student Development and Engagement)<br>Graduate Services Career & Employment Coach<br>Consultant, BDC<br>Senior Payroll Administrator |
| 3     | Accessibility Resource Facilitator<br>Payroll Administrator<br>Secretary, Dean of Commerce<br>Secretary/Administrative Assistant, Dean of Graduate Studies and Research<br>Administrative Assistant, Dean of Science<br>Confidential Administrative Assistant, Financial Services<br>Assistant External Affairs<br>Coordinator, Donor Recognition and Stewardship  |
| 2     | Co-Curricular Record Coordinator<br>Exam Assistant<br>Programming & Engagement Coordinator<br>Project Coordinator, BDC<br>Technology Consultant, BDC<br>Corporate & Group Training Coordinator   |
| 1     | Secretary, Fred Smithers Centre<br>Secretary, BDC  |